

# Return Authorization Request Form

\*\*\* Complete and Fax This Form to (973) 263-2880 or Email to [RFRC@biochemfluidics.com](mailto:RFRC@biochemfluidics.com)  
for Return Authorization Number \*\*\*

Please complete this form in its entirety. Bio-Chem Fluidics will not be able to process the return in a timely manner without complete, detailed information. The Certificate of Decontamination Form (FQA-008B) MUST also be included with the shipment.

Please note the following conditions:

- Parts which have been in use cannot be returned for credit.
- Restocking charges will apply to all product returned for credit – these charges will be determined on a case-by-case basis.
- If parts returned for repair / replacement are found to meet our manufacturing specifications, or if problems found are not due to Bio-Chem Fluidics, an evaluation charge may incur. Formal evaluation will be completed only as necessary.
- Once you have been notified of or our evaluation, **please respond within 60 days to prevent material from being returned or discarded.**
- A credit may be issued in lieu of repair at the discretion of Bio-Chem Fluidics.

Section 1: Customer Information (Shipping)	
Contact Name: _____	Date: _____
Fax: _____	Company Name: _____
Phone: _____	Address: _____
Email: _____	City, State, ZIP: _____
Original PO: _____	Repair PO: _____

Section 2: Returned Product Information <i>(the lot # is the 7 digit number found on the part label)</i>			
Bio-Chem Part Number	Lot #	Qty.	Reason for Return

Section 3: Action Requested	
<input type="checkbox"/>	Repair
<input type="checkbox"/>	Return for Credit Only (with applicable restocking charges)
<input type="checkbox"/>	Evaluation Only
<input type="checkbox"/>	Root Cause Analysis

Other comments or requests:

### For Bio-Chem Use Only

**Date Received:**

**Warranty**

**Non-Warranty**